



We're Skyliners
Inspired by every smile.

Position Description

Company	Skyline Rotorua	Date	November 2025
Title	Mechanical Engineer Apprentice	Reports to	Chief Engineer & Lead Lift Engineer
Team	Maintenance	Location	Rotorua

Our Purpose

Skyline's purpose is to share real fun with the world. Gravity is our superpower. But not our only power...

The **Mechanical Engineering Apprentice** will complete a four-year apprenticeship programme leading to a nationally recognised qualification and accreditation in mechanical engineering.

In this role, the apprentice will support the Engineering team in maintaining all machinery, plant, and facilities across the Cableway, Luge, and Maintenance departments. This includes ensuring all equipment is kept to the highest standards of safety, presentation, and cleanliness.

Our Strategic Goals

DELIVER:

Target ROI from all
SEL Business units

INVEST:

In high potential
businesses in
outstanding
locations

OPERATE:

An efficient, agile
and sustainable
business

EMPOWER:

Empower our people
to deliver real fun

Our Values and Culture

Skyline Rotorua is a leader in the New Zealand travel and tourism sector. We are successful because of the commitment of our staff towards our company's purpose; to share real fun with the world. We have three values that sum up how we communicate, behave, and work together to achieve our goals. We're Skyliners. We're brave, we care, and we do everything we can to deliver real fun and make people smile.



skyline.co.nz



Key Relationships

Internal

- HODs
- Duty Managers/Supervisors
- People & Capabilities
- Maintenance Staff

External

- Contractors
- Suppliers
- Training Providers
- Consulting Engineers/Tradespeople

Key Accountabilities and Tasks

	Description	Weighting
Operational Performance Excellence	Preventative and Corrective Maintenance • Support the Engineers and Chief Engineer with the maintenance of the cableway, chairlift, cableway terminals, and luge conveyor systems. • Proactively identify and attend to unscheduled repairs or maintenance requirements as they arise. • Accurately complete all maintenance documentation as directed, ensuring timely and efficient record keeping. • Regularly update the Chief Engineer on completed and outstanding maintenance tasks.	80%
	Spare Parts and Inventory Management • Assist the Engineers and Chief Engineer in maintaining an efficient spare parts inventory. • Ensure adequate spare parts are available for the immediate repair of machinery and equipment, under supervision. • Check all workshop and spare part deliveries against packing slips and invoices before forwarding documentation to Administration.	
	Apprenticeship Learning and Development • Complete all tasks, assignments, and bookwork associated with the Mechanical Engineering Apprenticeship.	



Quality & Guest Service	• Manage your time effectively to undertake course work outside of rostered hours when required. • Successfully complete all required training and course components to achieve your qualification.	
	• Respond promptly and professionally to guest and staff queries, resolving issues efficiently. • Maintain clear and open communication with the wider operational team, ensuring all relevant stakeholders are kept informed of operational updates and changes. • Carry out all maintenance work to a high standard, ensuring the site is well-presented and any disruption to guest services is minimised. • Maintain a clean, tidy, and organised workspace at all times.	10%
Social, Environmental & Governance Sustainability	Ensure any actions, projects or proposals consider and proactively support the priorities of the Skyline Sustainability Framework:  People Caring for our people, our communities and our customers  Place A light footprint on the land, guardians of our places  Prosperity A value-driven responsible business • Ensure recycling and waste management practices are carried out where possible. • Maintain your work area to an environmentally acceptable standard. • Make suggestions for environmentally sustainable improvements.	5%
Health & Safety	Ensure a personal and organisational commitment to, and delivery against, health and safety (Safe Place, Safe People, Safe Practices) and sustainability objectives. • Take responsibility for meeting Skyline's obligations in workplace health and safety by making sure own actions keep yourself and others safe • Conduct your work in a safe and reliable manner, adhering to Skyline's H&S procedures • Champion and advocate H&S where appropriate in your everyday interactions Undertake H&S administrative processes as required.	5%



Knowledge, Experience & Qualifications

Essential	Level 3 NCEA in Maths/Science/Engineering	Desirable	- Part-completed Apprenticeship in Fitter/Turner, Machinist or Mechanic 1-2 years' experience in a relevant field - Knowledge of current New Zealand H&S legislation - Working at Heights Certificate - Current Full and Clean Drivers License - Current First Aid Certificate
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Person Specification / Key Attributes

Essential	- Comfortable working at heights - Fit for manual work - Mechanically minded - High attention to detail - Knowledge of math and physics - Ability to work under pressure	Desirable	
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Change of Position Description

From time to time, it may be necessary to consider changes in the position description in response to the changing nature of our work environment. This position description may be reviewed and amended from time to time during your employment after consultation with you.

Employee Name:	
Employee Signature:	
Date:	

